

C O R P O R A T E O V E R V I E W

- ABOUT US
- APPLICANT TRACKING
- BACKGROUND SCREENING
- DRUG TESTING



ABOUT US

NAVICUS provides fast, cost-effective, and compliant solutions for background checks, drug testing, and talent management. **NAVICUS'** user-friendly, configurable and pre-integrated web-based hiring solutions eliminate the need to contract with separate service providers, manage multiple sources of data, and summarize the different pieces of the recruitment, hiring, and retention process. By combining services, technology, and expertise, clients receive best-practice hiring solutions that streamline the employee life cycle.

NAVICUS, Inc.

951 Broken Sound Parkway

Suite 190

Boca Raton, FL 33487

1 (800) 852-3885

www.navicus.com

H

1

2

3

4

APPLICANT TRACKING

The **NAVICUS** applicant tracking system automates the entire hiring process on a single, flexible platform for managing hourly and salaried positions. The **NAVICUS** applicant tracking system comes pre-integrated with background and drug screening services. All hiring decisions are made from a single web-page!

The **NAVICUS** applicant tracking system integrates all selection and workflow processes including:

- Integrated Career Website
- Customizable Employment Application
- Assessments & Ranking
- Requisition Management
- Approval & Notification Process
- Auto-Response Templates
- Interview Management & Grading
- Offer Letters and Hiring
- Reporting

The **NAVICUS** applicant tracking software is easily configurable delivering a lower cost of ownership, faster implementation, and the flexibility, comparatively not offered in a "customized" or "one-off" application.

BACKGROUND SCREENING

NAVICUS is an industry-leading and trusted provider of background screening services. We perform thousands of searches daily around the world. **NAVICUS** recognizes that background checks are only part of the hiring process, and must properly align with a company's recruitment process. That is why **NAVICUS** conducts a thorough review of applicable State and Federal hiring, privacy, data, and discrimination laws, and incorporate best-practice guidelines in our service recommendations. We are cost-conscious with a compliance first approach. This ensures you have the best information to make a sound decision.

Some of the services we offer include:

- Social Security Verifications
- National Criminal Database
- National Sex Offender Registry
- County Criminal Search
- State Criminal Search
- Federal Criminal Search
- Civil Court Search
- Education Verification
- Employment Verification
- Motor Vehicle Record

DRUG TESTING

NAVICUS is an industry leading third party administrator for all major laboratories. As a third party administrator we combine several services necessary for companies to easily and legally screen employees for illicit substances. Drug testing programs are designed for State drug-free programs, DOT regulated and non-regulated employers.

NAVICUS' third party administration drug testing programs offer:

- Policy Review and Creation
- Urine, Saliva, Hair & Blood Testing
- Alcohol Testing
- Nationwide Collections Site
- Medical Review Officer
- Post-Accident Management
- Scheduling Assistance
- Education and Training
- Integrated Reporting
- Web Based Tools

Drug and alcohol abuse in the workplace affects loss productivity, absenteeism, accidents, turnover, and workplace violence. To reduce the risk of these challenges **NAVICUS** can suggest a drug testing solution that is best suited for you.